

# NORWOOD WATER SUPPLY CORPORATION

## MAILING ADDRESS:

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A REGULAR CALLED MEETING OF THE BOARD OF DIRECTORS OF THE NORWOOD WATER SUPPLY CORPORATION (NWSC) WILL BE HELD ON **MONDAY, September, 08, 2025**. ANY GUESTS OR MEMBERS ARE WELCOME TO ATTEND. THE MEETING WILL BEGIN AT **7:00 P.M.** AND WILL BE HELD AT **2800 S. LOOP 256, PALESTINE, TEXAS 75801 (KING BUFFET)**.

- 1) Call to order and opening prayer.
- 2) Consider approval of the August 2025 board meeting minutes.
- 3) Consider approval of the August 2025 financial reports.
- 4) Receive monthly Director - Manager's Report (from Janice Powell).
- 5) Receive report from NWSC field operations (Paul Pipkin).
- 6) Review, discuss and approve open invoices, including, but not limited to, invoices for professional services, including attorneys and engineers currently providing professional services to NWSC.
- 7) Update on matters assigned to Velvin & Weeks Consulting Engineers, Inc.
  - a) Receive, discuss and take any necessary action regarding final Alternative Capacity Requirement submission to TCEQ pertaining to elevated storage and pressure tank options.
  - b) Receive, discuss and take any necessary action regarding options for system upgrades pertaining to system storage and pressure upgrades.
- 8) Discuss and take any necessary action regarding appointing individuals to the NWSC Board of Directors to fill currently vacate and open board seats as per the Tariff and Bylaws of NWSC. (Tabled from August Meeting)
- 9) Receive nominations for, and elect Secretary-Treasurer to fill position vacated by resignation of Board member.

- 10) Receive nominations for and elect an Assistant Secretary-Treasurer; or appoint a Deputy/Assistant to help the Secretary-Treasurer with administrative matters.
- 11) Receive, discuss and take any necessary action regarding the addition of crime and theft coverage to the current NWSC insurance policy with AIA Insurance.
- 12) Receive, discuss and take any necessary action regarding revising the current policy related to available vacation time for NWSC employees. (Tabled from August Meeting)
- 13) Discuss and take any necessary action regarding obtaining an audit or detailed financial review for NWSC for 2024 from a certified public accountant.
- 14) Receive, discuss and take any necessary action regarding formulation of Board Committee to begin review of the current Tariff of NWSC in order to update and amend current Tariff.
- 15) Consider old or new business for the board meeting scheduled in August of 2025.
- 16) Adjourn.

**NOTE: This notice was posted in accordance with the Texas Open Meeting Act, as amended. The Board of Directors is authorized by the Texas Open Meetings Act to convene in closed or executive session for certain purposes. These purposes include receiving legal advice from its attorney (Texas Government Code §551.071); discussing real property matters (§551.072); discussing gifts and donations (§551.073); discussing personnel matters (§551.074); or discussing security personnel or devices (§551.076). If the Board of Directors determines to go into executive session on any item on this agenda, the Presiding Officer will announce that an executive session will be held and will identify the item to be discussed and provision of the Open Meetings Act that authorizes the closed or executive session.**

Should any member of the Norwood Water Supply Corporation wish to make a request/suggestion for improvement or communicate a grievance to the Board of Directors, said request or grievance may be presented during the public comment portion of the Agenda or may be reduced to writing and mailed to the Norwood Water Supply Corporation at the address set forth herein, above, in care of the presiding officer of the Norwood Water Supply Corporation. The Board of Directors will not tolerate, nor entertain, any verbal or written attacks of individual Directors or employees of the Norwood Water Supply Corporation.